



Leadership Mendocino Information & Application Form Class XXIV, 2016-2017



4/6/16 revision/final

PROGRAM PURPOSE AND DESCRIPTION

Thank you for your interest in Leadership Mendocino. If selected to participate in the program, you will have the opportunity to work with and learn from other members of the community for the benefit of Mendocino County.

Leadership Mendocino is a program of North Coast Opportunities. Leadership Mendocino seeks to strengthen our communities by developing a diverse group of people who will get involved and make a difference.

PROGRAM OBJECTIVES

The Leadership Mendocino program has identified a specific set of objectives that it believes support its mission. The objectives are to:

- Systematically inform, challenge and educate participants regarding the opportunities, issues and needs of the community, as well as the dynamics of local social and economic change.
- Create dialogue and rapport among the participants and existing community leadership to stimulate conversation from a variety of viewpoints.
- Develop a spirit of commitment to the community that will shape the future of Mendocino County.
- Assist in identifying individual and organizational opportunities for community involvement and networking opportunities.

PARTICIPATION EXPECTATIONS & REQUIREMENTS

Participation in Leadership Mendocino Class XXIV includes:

Year One:

- Mandatory attendance at:
 - The overnight Class Retreat on September 23 and 24, 2016
 - A minimum of six of the regular one-day class sessions
- A commitment to do a class project involving community leadership in Mendocino County
- In order to receive credit for attending a day, participants must arrive on time and stay for the full program.
- A class member who misses more than two class days will not graduate but may make up the missed classes within 12 months and graduate with the next class.

Year Two:

- A commitment to support the Leadership Mendocino program as a Coordinator/Planner for a class day or an Alumni Association event; as a Steering Committee Member; or in other such capacities offered by the Program Director.
- Finish your class project if not completed in the first year.

SELECTION CRITERIA

Participant selection will be based upon the completed application and a face-to-face interview. Priority will be given to applicants who:

- Live in Mendocino County, or work in Mendocino County if they live outside the county

- Show a likelihood of being committed to Mendocino County over the next five years
- Demonstrate a high level of interest through personal involvement or a strong desire to become involved with community service on a Board or in another leadership role within Mendocino County
- Demonstrate an ability to make sensible choices when faced with difficult business decisions
- Have full endorsement of employer, if applicable
- Show personal commitment to full participation as set forth in the above
- Willing to stretch outside the comfort zone.

CLASS XXIV PROGRAM SCHEDULE

Leadership Mendocino sessions are held at a variety of locations throughout the County. Participants are expected to attend all scheduled classes. Although the schedule for class days may vary, participants should think of them as a typical work day beginning at 8 a.m. and ending at 5 p.m.

TRAVEL TIME IS ADDITIONAL, and carpooling is encouraged.

In most cases, class day sessions are held on the second FRIDAY OF EACH MONTH. There is also a Welcome Reception and Orientation in the evening on Friday, August 12th, 2016, and a MANDATORY Overnight Retreat on Friday and Saturday, September 23 and 24, 2016. The following class dates are tentative; a final schedule will be given to each applicant upon acceptance into the program.

In 2016, class days will be held on:

October 14 th , 2016	February 10 th , 2017
November 4 th , 2016	March 10 th , 2017
December 9 th , 2016	April 14 th , 2017
January 13 th , 2017	May 12 th , 2017

Graduation is tentatively scheduled for Thursday, June 1, 2017.

TUITION

Tuition for each Leadership Mendocino participant is \$1,000. Of the \$1,000 tuition, a personal financial commitment of \$100 from each participant is required. The balance may be paid by an employer, individual(s), organization(s) or the participant. Tuition becomes due upon notification of acceptance into the program and must be paid in full on or before September 20, 2016. Checks or cash are accepted, with checks made payable to NCO/Leadership Mendocino.

Tuition Refund Policy: If you must withdraw from the Leadership Mendocino program after being notified of your acceptance into the class, please provide written notice to the Program Director. Refunds will be paid as follows:

- Notice made prior to August 12, 2016 – Full tuition refund
- Notice made prior to September 15, 2016 – Full tuition refund less \$150 administrative fee
- Notice made between September 16 & November 10, 2016 – 50% tuition refund
- Notice made on or after November 11, 2016 – No refund given

Scholarship applications are available upon request or you may download the scholarship policy and application form from our website at www.ncoinc.org/programs/leadership-mendocino.



Leadership Mendocino Application Form Class XXIV, 2016-2017



This application weighs heavily in the selection of participants for interviews. Please respond to each question in the space provided. Please do not attach extra pages with the application.

APPLICANT INFORMATION

Name _____
(Last) (First) (Nickname)

Mailing Address _____
(Street/PO Box, City, Zip)

Preferred Contact Information (Please circle type where appropriate):

Phone: _____ (Work / Home / Cell) Alt Phone: _____

Primary Email: _____ (Personal / Work)

Alt. Email: _____

Current Employer/Business Affiliation

Business Name _____ Date Started _____

Address _____
(Street) (City) (Zip)

Type of Business _____ Years in current position _____

Title & Primary Responsibilities _____

Previous Employment / Affiliation (most recent first)

Employer _____ Title _____ Length of Service _____

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What do you consider to be your most note-worthy work achievement? _____

Education/Training

Institution/Location Degree or Certificate Dates Attended

COMMUNITY SERVICE AND INVOLVEMENT

Name of Organization Position/Responsibilities Dates of Service

On average, how many hours per month do you devote to community service? _____

INTEREST IN LEADERSHIP MENDOCINO

How did you hear about the program? _____

What personal attributes, strengths and/or skills would you bring to a Leadership class? _____

What do you see yourself doing professionally five years from now? _____

In your opinion, what are the two most critical issues Mendocino County faces today which you care about personally? _____

Describe an especially fulfilling activity in which you were recently involved. _____

REFERENCES *(Please provide two references who you feel can vouch for your personal character.)*

Name	Email or USPS Mail Address	Phone
1) _____	_____	_____
2) _____	_____	_____

ETHNICITY (Optional) _____

I have reviewed the Participation Expectations & Requirements and Program Schedule dates for the 2016-2017 year and am prepared to participate fully as outlined. I have discussed this information with my employer, as is applicable, and have the support of him or her as indicated by my employer's signature below. I understand that, should I have to withdraw from the program for any reason, there are certain limitations regarding refunds.

Applicant's Signature _____ Date _____

Employer's Signature (unless Applicant is self-employed) _____ Date _____

**Deadline for applications is noon on June 15, 2016. Mail or deliver application to:
Heidi Dickerson, Director, Leadership Mendocino
413 N. State Street,
Ukiah, CA 95482
or FAX to: (707) 462-0191**

Leadership Mendocino strives to ensure that the program's participants reflect the diversity of Mendocino County. Leadership Mendocino does not discriminate among applicants or participants on the basis of race, ethnicity, color, age, gender, religion, national origin, ancestry, physical disability, medical condition, marital status, veteran status or sexual orientation.